

**ARULMIGU PALANIANDAVAR COLLEGE OF ARTS AND CULTURE, PALANI**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**MINUTES OF THE MEETING (2019-2020)**

The first meeting of the Internal Quality Assurance Cell (IQAC), was held on 04.07.2019 at 10.30 AM in the IQAC room.

The meeting was attended by the following members:

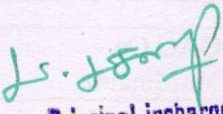
S.No.	Category	Designation	Name of the Member
1	Chairperson	Principal(i/c)	Dr.P. Prabhakar
2	IQAC Co-ordinator	H.O.D. & Associate Professor	Dr. K. Krishnamoorthy
3		Assistant Professor	Dr. A. Ashok kumar
4	Member	Assistant Professor	Dr. S. Mahalakshmi
5	Member	Assistant Professor	Thiru S. Sureshkumar
6	Member	Assistant Professor	Tmt. M. Gangadevi
7	Member	Assistant Professor	Dr. C. Jayachitra
8	Member	Assistant Professor	Dr. V. Pratheepa
9	Admin. Officer	Office Asst.	Thiru. S. Paramasivam
		SG Lab Asst.	Thiru. P.T. Rajkumar
10	Alumni	Assistant Professor	Dr. C. Sri Raja
		Assistant Professor	Dr. R. Balasubramani
11	Local society representative	Senior Auditor	CA.S.Janarthanan
12	Industrialist	Proprietor	K.Gunasekaran

**The Minutes of the meeting:**

1. The Principal presided over the meeting and introduced the members of Internal Quality Assurance cell (IQAC). He discussed the role and importance of the IQAC and stated the purpose of composition of IQAC.
2. The Coordinator briefed the activities and initiatives to be taken by the IQAC. He also presented a brief report on the activities carried out by the IQAC in the previous year.
3. Discussions regarding conduct of a Library Orientation Programme were made and the Librarian was requested to organize it. It was also decided to conduct a book fair .



4. It was decided to conduct orientation programme for all the first year students admitted in UG and PG programmes.
5. It was decided to conduct special training programmes on SET / NET preparation for the Final PG students.
6. It was insisted to conduct Parents Teachers meeting at least once in a year
7. The office bearers of Department Associations were instructed to conduct several academic and skill development programmes for students' enhancement.
8. It was decided to organize Placement Training Programmes through the Placement Cell.
9. The meeting was concluded with permission of Chair Person. The meeting ended with a vote of thanks by the Coordinator.

  
Principal incharge,  
Arulmigu Palaniandavar  
College of Arts & Culture,  
Palani - 624 601.



**ARULMIGU PALANIANDAVAR COLLEGE OF ARTS AND CULTURE, PALANI**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**MINUTES OF THE MEETING (2019-2020)**

The second meeting of the Internal Quality Assurance Cell (IQAC) was held on 06.01.2020 at 11.00 AM in the IQAC room.

The meeting was attended by the following members:

S.No.	Position in the Committee	Designation	Name of the Member
1	Chairperson	Principal(i/c)	Dr.P. Prabhakar
2	IQAC Co-ordinator	H.O.D. & Associate Professor	Dr. K. Krishnamoorthy
3	IQAC Co - Coordinator	Assistant Professor	Dr. A. Ashok kumar
4	Member	Assistant Professor	Dr. S. Mahalakshmi
5	Member	Assistant Professor	Thiru S. Sureshkumar
6	Member	Assistant Professor	Tmt. M. Gangadevi
7	Member	Assistant Professor	Dr. C. Jayachitra
8	Member	Assistant Professor	Dr. V. Pratheepa
9	Admin. Officer	Office Asst.	Thiru. S. Paramasivam
		SG Lab Asst.	Thiru. P.T. Rajkumar
10	Alumni	Assistant Professor	Dr. C. Sri Raja
		Assistant Professor	Dr. R. Balasubramani
11	Local society representative	Senior Auditor	CA.S.Janarthanan
12	Industrialist	Proprietor	K.Gunasekaran

**The Minutes of the meeting:**

1. The Principal presided over the meeting and deliberated on the various academic enhancement activities to be conducted
2. It was decided to encourage all the departments to conduct seminars / conferences / workshops etc.
3. It was resolved to insist all the departments and in charges concerned to submit the details required for the preparation of AQAR for the academic year (2019-2020)



4. It was decided to celebrate the National Science Day on 28.02.2020 and International Women's Day Celebrations on 06.03.2020
5. It was decided to carry out the student admission process through single window counseling system and as per government reservation for the academic year (2020-2021).
6. The meeting was concluded with permission of Chair Person. The meeting ended with a vote of thanks by the Coordinator.

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Principal incharge,  
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1	Dr. P. Palaniandavar	Principal
2	Dr. K. K. K. K.	Assistant Professor
3	Dr. A. A. A. A.	Assistant Professor
4	Dr. S. S. S. S.	Assistant Professor
5	Dr. M. M. M. M.	Assistant Professor
6	Dr. V. V. V. V.	Assistant Professor
7	Dr. C. C. C. C.	Assistant Professor
8	Dr. R. R. R. R.	Assistant Professor
9	Dr. A. A. A. A.	Assistant Professor
10	Dr. S. S. S. S.	Assistant Professor
11	Dr. M. M. M. M.	Assistant Professor
12	Dr. V. V. V. V.	Assistant Professor