YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	ARULMIGU PALANIANDAVAR COLLEGE OF ARTS AND CULTURE
• Name of the Head of the institution	Dr.P.Prabhakar
• Designation	Principal(in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04545251288
• Mobile no	9443086996
• Registered e-mail	apacac_men@yahoo.co.in
• Alternate e-mail	iqacapacac@gmail.com
• Address	Dindigul Road
• City/Town	Palani-624 601
• State/UT	Tamil Nadu
• Pin Code	624601
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Madurai Kamaraj University**
• Name of the IQAC Coordinator	**Dr.K.Krishnamoorthy**
• Phone No.	**04545251288**
• Alternate phone No.	**9443023075**
• Mobile	**9443023075**
• IQAC e-mail address	**apacac_men@yahoo.co.in**
• Alternate Email address	**iqacapacac@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	http://apcac.edu.in/2019_2020.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://apcac.edu.in/academiccalendar.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**82**	**2006**	**02/02/2006**	**01/02/2011**
Cycle 2	**A**	**3.10**	**2016**	**17/03/2016**	**16/03/2021**

6.Date of Establishment of IQAC	**21/03/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	No File Uploaded

9.No. of IQAC meetings held during the year	**2**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Students Induction Programme for First Year Students

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduct of Seminars and Conferences by the individual departments	**Students and faculty are the beneficiaries of such programmes and it keeps them abreast with the recent developments and trends in their discipline**
Orientation programme for new entrants	**To help the students to fit into the new setup**
To Update the College Website	**The College website has been updated to help the stakeholders and the public to know about the college**
Preparation of Academic Calendar	**To make the stakeholders aware of various academic activities and college rules**

13.Whether the AQAR was placed before statutory body?	**Yes**
• Name of the statutory body	

Name	Date of meeting(s)
Management	08/03/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	01/03/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **631**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1   **2388**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **641**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **745**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **144**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **150**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	631

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	2388

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	641

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	745

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	144

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	**150**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**59**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**24.69**
4.3 Total number of computers on campus for academic purposes	**148**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Since the college is affiliated to Madurai Kamaraj University, it becomes mandatory that all thedepartments are required to implement the syllabus prescribed by the affiliated university. Framing aneffective curriculum to meet out the needs of the industry is crucial in curriculum design. The curriculum designed by the parent university is standardized with regular revisions and updations with special attention to practical training, skill development, recent trends, global relevance and research insight.The workload and time table is drawn with proficiency headed by the Principal and the Head of the Departments which efficiently arrays the segregation of the time for academic and cocurricular activities. The curriculum delivery is effectively done through lectures, by supplying study materials. Each Department formulates its own action plan, course plan, and teaching methods and discusses them among its faculty members.Use of ICT tools, audio-visual aids, student interactive sessions, peer team teaching, and group discussions are the multiple methods

employed to make the classroom experience pertinent.Since the college is situated in a rural area and many of its students are the first generation degree holders, it becomes the prime concern of the institution to prepare its students come out colorfully with their degrees for a bright future.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://apcac.edu.in/QLM%201.1.4.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution adheres to the academic calendar for conduction of various academic activities includingthe continuous internal valuation system as per the guidelines of Madurai Kamaraj University. To ensure that the University curriculum is followed in the best of the spirit, the college academic calendar is prepared with the active involvement of the Principal, IQAC, and Heads of various departments. As the college is affiliated to Madurai Kamaraj University, the academic calendar published by the university is taken into consideration while preparing the college academic calendar. Information regarding the commencement of term, end of term, commencement of internal examinations, commencement of end semester examination, and due for fee payment are specified in the academic calendar with dates. Though the dates provided are tentative, it facilitates the students to get prior information regarding them. However, any change in the dates of the continuous internal assessment is decided by the Principal and Heads in the Council meeting and the same will beinformed to students. The council of the college and the IQAC keep monitoring all the academic activities by conducting review meetings on regular basis to check the implementation and progress of activities as per the academic calendar.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://apcac.edu.in/QLM%201.1.5.php

1.1.3 - Teachers of the Institution participate C. Any 2 of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

34

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File]
List of Add on /Certificate programs (Data Template)	[View File]

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

34

File Description	Documents
Any additional information	[View File]
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The syllabi designed and prescribed by the parent university integrate issues relevant to Gender,Environment, Human values and Professional Ethics into the curriculum. In addition to subject knowledge, the curriculum implemented ensures life -oriented education for personal as well as national building. Globally relevant issues and values are a part of the curriculum that aims at universal transformation.Value Education is a part of the syllabi which teaches them professional and moral ethics. The core values such as integrity, honesty, transparency, respect, responsibility, sportsmanship, respectfulness, loyalty, and discipline are taught to the students through such courses. Women's writing is a paper prescribed for UG and PG students of English Literature which focuses on gender equity, women's rights and women empowerment.

To make the learning more effective, various co-curricular activities are hosted with relevant to GenderEquity, Environmental Sustainability, Human Values and Professional Ethics. The Women Development Cell of the college organises gender sensitization programmes. The human and social values are instilled in the young minds by a series of co-curricular activities organised by NCC,

NSS, YRC, and RRC. It becomes mandatory for a student to enroll himself in any one of the cell / club that instigates social work.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

94

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File]()

1.3.3 - Number of students undertaking project work/field work/ internships

288

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File]()

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<u>View File</u>
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

889

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

602

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

It becomes an utmost responsibility of any institution to see the learning levels and capabilities of the students to cater to their particular and individual needs. Our institution has an intake of students of various backgrounds such as social, regional, cultural and economical, hence the learning levels depends accordingly. We take special interest to find out the diversity of the learning ability of the students from the very beginning of their academic career.

New academic year begins with a bridge course which fills the gap of the students to get assimilated into the new environment and atmosphere. The course orients the new comers on how the college atmosphere is totally different from that of school.The interaction also helps in raising the confidence level of the students. The marks obtained by the students in the recent examination are taken into consideration to differentiate the slow learners and the advanced learners. Such classification aids in taking additional efforts to promote the learning ability of the studentand also in reducing the drop out ratio of the slow learners.

The academic progress and performance of all the students are conveyed to their parents at regular intervals by convening Parent – Teacher meeting.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
16	1

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In Higher Learning Institutions, the students are the first and foremost stakeholders and to meet their needs, the college adapts student centric teaching learning process. The students are inspired and motivated to participate in the teaching learning activities with greater spirits. The pedagogical methods followed by the institution are concerned to motivate the students to excel in their studies. To make the pedagogy student centric, the teachers adopt rubrics like group discussions, project works, quiz, peer teaching, field visits, seminars and writing research papers.

The Department of Indian Culture, History and Botany take their students for field visits to enhance theirexposure in the field. The department of Botany conducts Plant Exhibition to create awareness on ecological concern. The Department of Physics, Botany and Zoology have taken their students for Industrial visits for practical exposure and knowledge enrichment in the specific field.

Oral and written tests, assignments and project works are assigned to the students to improve problem solving techniques. Whenever and wherever required, the teachers employ various strategies in the teaching -learning process to enhance the conceptual knowledge and critical thinking of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

Apart from traditional teaching methods such as lecturing, and chalk and talk method, our college uses innovative teachings methods with the effective use of ICT tools. The communication technology tools including the internet, wireless networks, computers and laptops, software, and media applications help the teachers and learners to access, store, retrieve, and transmit information in a digital form. Each department has a well-equipped classroom with an LCD projector. Moreover, every department has a laptop, PC, and printers for the use of staff and students. The college also has a Network Resource centre with 8 computers with state of art facilities. The ICT resources available in the college aid in making the teaching learning process effective.

There are endless possibilities with the integration of ICT in the education system. It develops qualityeducation and arouses interest and enthusiasm on the part of students. ICT can enhance the quality of education in several ways. Power Point Presentation is an effective ICT tool used by many of our teachers, during the lecturing session, to enable the students understand a concept clearly and precisely. Most of the Departments use PPT and multimedia to simplify the syllabus in a more meaningful way. T

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

140

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

144

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

79

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1558

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is the most basic requisite of teaching and learning process. The Principal conducts regular meetings with the members of the IQAC, Examination Committee, Head of the Departments to work out reforms in the evaluation method. The institutional internal evaluation system is decentralized in order to make it more transparent and objective. Besides the evaluating methods prescribed by the university such as Continuous Internal Assessments, Assignments, Seminar and Peer Team Teaching, the institution takes more steps to improvise the evaluating system by conducting group discussions, class tests, quiz, and interactive sessions.

The examination committee monitors and conducts internal examinations in the college. As per theguidelines of the parent university, the weightage for internal assessment is 25% and external assessment is75%. The course faculty / paper in charge who teaches a particular course prepares the internal questionpaper as per the guidelines of the parent university. The question papers thus prepared are submitted to theHoD for approval before conducting the exams.To achieve better results in the internal and external exams, question banks and study materials areprovided to the students. Parent-teacher meet is conducted at department levels and the performance of the students in internal assessment is discussed.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As the institution is affiliated to Madurai Kamaraj University, all the examination related activities are carried out strictly adhering to the norms prescribed by the University. The fee prescribed by the university for theory and practical papers, cost of application, and fee for mark statement are clearly stated to the students through circular from the Principal. A student who has the minimum attendance requirement to appear for the end semester examination is permitted to pay the examination fee in the college office. Students who lack the minimum attendance requirement only by 10% are permitted to appear for the examination with a condonation fee while the rest are debarred. The students' attendance report is prepared for every thirty days and submitted to the Principal.

Any malpractice during the university examination is referred to the Chief Superintendent by the hallinvigilator and the issue is dealt with the guidelines of the university. The answer script of the respective student who commits malpractice is sent to the university in a separate cover. Such students are summoned by the university to appear before the enquiry committee constituted by the COE. .

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College offers eleven UG and ten PG degree programmes. The syllabus for each programme is designed by the parent university with programme and course outcomes. Our teaching staff who are members of the Board of Studies in the university collaborate with other members of the board in syllabus framing. Opinion of the staff of various departments is taken into consideration and it is represented in the BoS meeting. Special meetings are conducted with the faculty of each department by the HoDs to discuss about

any revision in the syllabus and to discuss about course outcomes. Knowing the outcomes of each course help the teachers in disseminating and applying knowledge and in developing innovative minds.

The students are clearly stated with the Programme outcomes at the time of admission to a specific programme. A one day orientation programme is organised for all the students admitted to first year UG and PG programmes during which the programme outcomes and course outcomes are made clear to the students by the respective Head of the Department and Course Faculty. At the beginning of every semester, the mentor / course faculty introduce the courses to the students with detailed descriptions of the course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes and course outcomes are duly evaluated by the institution. To achieve excellence, efficient and effective implementation of the curriculum with an eye on the specific outcomes of a programme becomes crucial. The attainment of stated objectives and outcomes are measured through various continuous internal assessments like CIA, Assignments, Group Discussions, Seminars, Peer Team Teaching, and through the End Semester external assessment conducted by the parent university. These assessment criterions help in evaluating the skills and knowledge achieved by the students which is related to the course outcomes. To assess the teaching-learning outcomes the institution has developed a feedback system in which the students can provide their inputs of pros and corns of a particular programme. \\The college has a Student's Grievance Cell in which the students can come up with any kind of difficulty they face in attaining the outcomes. The institution deals with students grievances very deftly by preserving its confidentiality, while at the same time taking concrete steps for resolution. Our college also has a Career Counseling Cell and Placement Cell, which conducts workshops and seminars that guides the students to get appointments in various workplaces.

`T`

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

`731`

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>Nil</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`0`

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

21

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has taken various initiatives towards developing an ecosystem for innovations, sharing, andtransfer of knowledge. The

college has constituted various committees to monitor and enhance the skills of both the staff and students in creation and sharing of knowledge. The Research Committee monitors and enhances the research activities through various programmes on recent trends in research. Five departments of our college are recognised research centres.. The college ensures a conducive environment for research innovations. The staff who take up funded projects are provided with all necessary facilities to carry out the research work. The Research Scholars and Post Graduate students are guided to accomplish innovations and encouraged to participate in various seminars and conferences to exhibit, share, and gain innovative research ideas.

To promote technology enhanced learning the college has adequate infrastructure and ICT tools.Computing facility with internet is available to the students and staff. Sufficient ICT enabled classrooms, seminar hall, and an auditorium with state of art facility are available to conduct seminars, conferences, workshops, guest lectures, and symposia. The College management also allocates substantial financial support to organise events on knowledge sharing.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

18

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

38

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college trusts and gives importance in bringing out the best qualities inherent in the students through imparting value education, to instil in them social responsibility, and encourage community participation. Considering this, the institution endeavours to inculcate in the students, the best way of being a responsible citizen through various extension activities.

The students and staff of our college participate in continuous voluntary activities to create awareness among the public and to sensitise the students to social issues. The regular engagement of students in cleaning the campus leads to a hygiene and healthy campus. Awareness programmes organised on cleanliness, green environment and tree plantation, ban of plastic / polythene bags, rain water harvesting and water management, waste management, and road safety help the local community in overcoming the challenges of sustainable growth. Our NCC cadets and NSS volunteers help the local community and the pilgrims in the Palani hill temple during festival seasons. Unnath Bharat Abhiyan of our college (C-36569) has adopted five nearby villages for identifying development challenges and evolves appropriate solutions for sustainable growth.

Students' participation in extension and outreach activities sensitise them to social issues and imbibe values of social responsibility that will make them better citizens.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

126

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate physical and updated academic facilities. Our management keeps augmentingthe infrastructure facilities to cater to the needs of the students enrolled and programmes

offered. The college has its imposing buildings scattered in a land area of 26.84 acres with a built up area of 11609.60 sq.mts. The College has 5 blocks with 58 class rooms to accommodate all departments and smoothen the teaching learning process. All the departments and class rooms are built up with proper light and ventilation. Moreover, all the class rooms are well furnished with bench, desks, fans and lights.

The college has 4 computer labs administrated and maintained by the Computer Science department. Thereare 110 desktop systems in these labs with advanced software. The college also has a generator facility to manage the power shutdown during working days. There are separate rooms for NCC, NSS, YRC, Red Cross and other welfare clubs. For safety and security purposes the college is kept under CCTV surveillance with fixed cameras at important spots. The college has a main play-ground with six lanes, measuring 138439.4 sq. ft. Enough ground area is provided for games like - Badminton, Basket Ball, Kabadi, Volley Ball, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has formed various committees to ensure effectiveness in carrying out various extra-curricular activities like Sports, Games, Yoga, and other cultural activities. The committees thus framed are Physical Education Committee, NSS Advisory Committee, Yoga and Annual Day Committee. The members of these committees instigate measures to establish and augment various facilities for extra-curricular activities.

The College has a huge auditorium with a seating capacity of 800 to organise and conduct various events like College Day, Graduation Day and academic events like Seminars and Conferences. The Auditorium has a spacious stage for performing cultural activities. The hall has a state of art facility with permanently fixed audio systems. A spacious dining hall, adjoining the auditorium, is used to serve lunch /dinner on special occasions.

The Sport Advisory Committee and the in charges of Physical

Education Department organise all the indoor and outdoor sports activities. The College has a main play ground with an area of 138439.4 sq. ft.

The college auditorium is used to train the students in Yoga and Meditation. Special events are organised every year on the International Yoga Day.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

17.18

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software : eGranthalaya

Our College library was established in 1963, since then library has made reliable progress in terms of gathering of books, periodicals, e-resources and services. The library is automated with latest ICT facilities and has a built in area of 2400 sq. ft. of main section and 1200 sq. ft. of reference and reading section. It is well equipped with 50744 text books, 4023 reference books 42 journals, 24 Magazines and 8 national level newspapers. The Integrated Library Management System eGranthalaya (Ver. 3.0), is a Digital Agenda for Automation and Networking of Government Libraries developed by National Informatics Centre (NIC), Government of India, for Government Libraries.

Quality Initiatives:

- **Library Orientation Programme for fresher.**
- **Periodical Book Exhibitions.**
- **NVDA Software for the visually impaired users to read the screen..**
- **Web links are provided to important Open access resources such as Reference desk, IndianAcademy of Science Journals, Directory of Open access books, and Directory of Open access Journals, List of Open Access Databases etc.**
- **Online links to the various MOOCs portals and guidance to take up online courses. InformationLiteracy Programmes on Internet Search & Online Application, Effective Web Usage, e-resources, Open access resources, etc. are conducted periodically.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the A. Any 4 or more of the above
following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.243

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

180

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our college has a well-established mechanism for upgrading and deploying information technology infrastructure. The college has 4 computer labs and these computers are made accessible to students to install the IT skill in them. Besides, a UGC Network Resource centre functions in the college Library with eight computers for the Staff and Students. Each Department has one ICT enabled classroom. Our college Shrine Hall has an LCD projector, screen and an auditorium with seating capacity of 800 persons. Seminars and conferences organised by various departments are conducted either in the Shrine Hall or in the Auditorium. Every Department has its own Desktop Computer Systems, Lap top, Printer with Scanner, and Photocopying machine for technical needs. All the departments are facilitated by the broadband facility to enhance their teaching-learning process.. UG and PG admissions are done through the Single Window Counselling system. Our library is automated and functions with a barcode system. The college campus is monitored by 34 CCTV cameras. The finance and accounts of the college are maintained with help of staff who are trained in the accounting software. The operations of the administration and finances are completely computerized.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

148

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7.51

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All the physical and supportive facilities are made available to all the students. The laboratories of variousscience departments are kept under the direct control of the respective HoD. Each department maintains a stock register of all the lab equipments. At the end of every academic year a stock verification of all the lab equipments is done and a detailed report is submitted to the Head of the Institution duly forwarded by the HoD.

The College has a Library committee with the Librarian as the Coordinator. The Committee meets periodically to discuss the improvisation of existing system for maintenance and utilisation of library. Every year, the books, journals, and reference materials are stock verified by the verification officers

appointed by the Principal and a detailed verification report is submitted.

All the physical facilities in the college, buildings, classrooms, and laboratories are maintained by the Civil Wing and Electricity Wing of the Palani Temple administration, as the college is run by the hill temple. The repair works, renovation works, augmentation of existing facilities and establishment of new facilities are all carried out by the Hill Temple with proper approval from the HR and CE Dept., Govt. of Tamil Nadu.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

982

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1536

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1536

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

68

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	<u>View File</u>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution strongly believes in participative behavior of students for their holistic development. Primeroles are assigned to students in almost all associations of the college. Student office bearers are elected for departmental associations at UG and PG level. The office bearers of department associations take active participation in all the department activities. Each class has a student representative, unanimously selected by the students of the respective class.

The NSS units functioning in the college have student unit secretaries. The unit secretaries organise their unit members and serve as a medium to communicate information from superiors. The NCC basic parade and training for the new cadets is provided by the student administrators holding positions like Cadet Under Officer and Senior Under Officer under the guidance of the NCC Officer. Students play a vital role in all cultural and sports activities. The Physical Education department has representatives who aid in the organization and management of sports activities.

Various student clubs and cells like NCC, NSS, YRC, RRC, Eco Club, etc., of the college function with an objective to develop the students' qualities, character, courage, comradeship, discipline, leadership, secular outlook , spirit of adventure, sportsmanship and the ideal of selfless service.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college Alumni Association has recently been registered under the Societies Registration Act,1975-Serial number SRG / Palani / 3 / 2021. However, our college has a strong Alumni Association since its inception. Our Alumni Association comprises of many personalities including Professors, Teachers, Officers, Advocates and Businessmen. Our Alumni Association nurtures a strong bond between the alumni and the alma mater.

Each department has an astounding Alumni Association in which the graduating students become members. Department level Alumni meet is conducted every year which creates a platform to share the success stories of the Alumni. It fosters beneficial interaction between the alumni and the current students. Our alumni provide opportunities to our final year students in their organizations

and also leverage their contacts to provide opportunities in other organizations known to them. They also conduct training and interactive sessions to make the students employable. Eminent Alumni are invited to give motivational talks and are invited as resource persons for seminars and workshops. The Alumni of our college are true ambassadors who play a key role in bridging the gap between academia and the industry. Though our association is a recently registered one, it has rendered its service for many years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION:

Imparting Education towards excellence with a holistic combination of rich values and richer traditions in pursuit of knowledge and wisdom for the upliftment of the individual and the society.

MISSION:

We mould the students, with special focus on the academically and economically poor, towards achieving excellence in various fields by providing the best possible infrastructure and quality education through our philanthropic management and committed and dedicated faculty to infuse Cultural, Ethical, Social and Human Values.

The Vision and Mission of the College are in tune with the objectives of higher education. the distinctive characteristics in terms of providing quality education, social needs, cultural and traditional values, and futuristic vision are clearly stated in the institution's vision and mission. The policy statements and action plans are aligned towards attaining the mission. The policy statements are framed by involving all the stakeholders that would help in framing action plans for effective dissemination of the objectives stated in the vision and mission. The college ensures a collaborative working environment that contributes for the overall development of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Participative management is one of the core values of the college. Management Committee Members, Principal, Faculty, Non- teaching Staff, and Students take up key roles in participative management. The ideas, suggestions, and opinions put forth by all are duly considered and correlative actions are taken to include them in the operational procedures. The participative management helps the college in achieving excellence. Participative management is assured at various levels with the formation of various administrative and academic committees in which everyone who is a part of the institution involves in decision making and policy framing.

The College Management Committee meets periodically to discuss the progress of the institutionand future plans to be executed. The Principal of the College has some functional autonomy as the head of the institution. He /she governs all the academic and administrative activities. The Principal regularly meets the HoDs and also convenes staff meeting periodically for effective implementation and dissemination of academic activities. The Principal frames various committees and assigns roles to members in the committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic planning system aids an institution to grow and develop. The strategic plans of the institution are laid down in consultation with various committees of the college and the management. To sustain excellence the college focuses on Providing Quality Education, Empowering Research Activities, Employability, Augmentation of Infrastructure Facilities, and Holistic Development of Students. The strategic / perspective plan is framed based on the said core values of the institution.

Deployment of the Strategic Plan

- Excelling in Teaching Learning Process through all possible means
- Organising Seminars, Conferences, Workshops, Guest Lectures and making the students interact with experts in the field
- Providing opportunities for the learners to improve their practical knowledge
- Competency Building for Faculty through FDPs, Workshops, and Industrial Trainings
- Mandatory Orientation and Refresher Programmes for Faculty t
- Centres for career advancement
- Use of innovative teaching methods to make the teachers aware of pedagogy
- Promotion of PG Departments into Research Centres
- Encouraging the faculty to present papers in seminars and conferences
- Special training programmes for NET / SET / Govt. Competitive Exams
- Increasing the number of ICT classrooms for ICT enhanced teaching learning
- Installation of energy efficient Solar power plant
- Encouraging active participation of students in extracurricular activities.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is a Government Aided Institution run by Arulmigu Dhandayuthapani Swami Thirukoil, Palani, under the aegis of HR & CE Admin Department, Govt. of Tamil Nadu. The college is affiliated to Madurai Kamaraj University, Madurai. The college has a Managing Committee for organised governance. The governing body has officials from the HR & CE Department, Govt. of Tamil Nadu in the position of President, Correspondent, and Secretary. The Principal, two senior faculty from the college, and a University Representative represent the governing body as members.

The College also has an internal council with the Principal as President and Heads of various departments as members. The college council meets regularly for internal decision making, policy framing, and for the dissemination of various academic activities.

As the college is a grant in aid institution, the college follows the service rules laid down by the Govt.of Tamil Nadu and the operational guidelines issued by the Directorate of Collegiate Education and Madurai Kamaraj University. The recruitment is done as per UGC norms and norms laid down by the Higher Education department, Govt. of Tamil Nadu. Every regular appointment is made with proper approval from the State Government, Parent University and College Managing Committee.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution makes sincere efforts to enhance and enrich the professional development of its teaching and non-teaching staff. Some of them are as follows: Staff members are deputed for Orientation and Refresher Courses as when they become due for it. Faculty development programs in various areas and subjects are regularly conducted in the Institution. The Institution regularly conducts seminars and conferences at the state / national / International level. At these seminars and conferences, the staff get an opportunity to interact with experts from different fields. Regular workshops are conducted to familiarise the teaching fraternity with any changes in syllabus or new developments in the field. Faculty members are encouraged to attend seminar and conferences. Experts from the industry and academia are called to address the staff. Faculty members those who are without Ph.D. are encouraged to register for doctoralresearch programme and they are sent to research institutions under FIP scheme to complete their Ph.D. Monetary incentives (as per UGC / TN Govt. norms) are provided to teaching staff who complete their Ph.D. Faculty members are encouraged to take up Minor and Major research projects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

53

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has performance based appraisal system for the assessment of teaching and non-teaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academic, research and other extra-curricular

activities. It is also based upon his / her relation with the students, colleagues and administration. Performance appraisal system is implemented as per the guidelines from UGC. The faculty members fill the prescribed proforma for self-appraisal.The appraisal report of the faculty is submitted to the Principal through the respective Head of the department. Students' feedback is taken on an annual basis and staff members are given a summarized report of the feedback. All the non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where ever applicable), efficient organization and maintenance of documents and other technical abilities were analysed and examined and accordingly suitable changes, corrective actions and trainings are offered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Both the Internal and the External Audits are conducted at regular intervals / at specified periods. After the audit, the reports are sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits.

Internal Audit is done by the officials of the Hindu Religious and Charitable Endowments Department, Government of Tamil Nadu. All the vouchers are audited on regular basis. The auditor ensures that all payments are duly authorized.

External Audit is carried out by the officials of the Higher

Education Department of Government of Tamil Nadu and by the Audit Wing of the Accountant General, Chennai. The institution did not come across with any major audit objection during the preceding years. This exhibits the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution mobilizes its funds received mainly from State government and University Grants Commission (UGC) and the Management (HR&CE) on various Heads of Expenditures of the Institution. Funds received from state government are spent on payment of salary to the permanent teaching and nonteaching staff of the Institution. Resource mobilization is also carried out through students' fees, interest on corpus funds, funding from alumni donors, UGC Grants etc. The Institution is under 2F and 12B as per UGC Act and is affiliated to Madurai Kamaraj University. So, the Institution receives grants from the UGC for the development and maintenance of infrastructure, up gradation of the learning resources and research activities (including grants for

Minor and Major Research Projects). Funds generated from above are principally used for maintenance and development of the Institution.

The optimum utilization of funds is ensured by the Institution and the utilization certificate for the funds received from UGC is duly submitted. The Management, Principal, and the IQAC monitor the mobilization of funds and make sure that the funds are spent for the purpose for which they have been allocated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college plays a significant role for overall development of the institution and framespolicies based on the vision, mission and objectives. The policies thus framed are put into action to maintain and enhance quality. The IQAC draws the perspective plan, prepares the academic calendar, oversees the support systems and infrastructure facilities, chalks out plans for promoting research, encourages the departments to conduct seminars / conferences / workshops / expert lectures, and initiates many other quality initiatives.

The Composition of IQAC is as per NAAC requirement and periodical meetings are held. The IQAC frames policies for institutionalising the quality assurance strategies keeping in view the changes required to foster the needs of the stakeholders and to meet the needs of the industry. A mandatory Induction Programme for the first year students is organised by the IQAC on the very first day of their college. In teaching learning, apart from lecturing, the teachers are advised to adopt different pedagogical approaches. To sustain quality, it is mandatory for each department to organise seminars / conferences / workshops / or other such initiatives every semester. To strengthen Alumni relationship, efforts have been made to register the Alumni association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC committed to improve the quality of teaching learning process. As a part of it, the academiccalendar is prepared based on the university calendar and circulated to all departments for follow up. The IQAC convenes a staff meeting at the beginning of every academic year to discuss the work plan andaction plan of the year. The Principal and IQAC Coordinator offer suggestions and receive opinions related to teaching learning enhancement.

The IQAC conducts periodical meetings with the Heads, Examination Committee, and various other developmental committees of the college for review purposes. The IQAC and the HoDs ensure that various activities such as syllabus completion, conduction of internal assessments, submission of assignments, and students' seminars are carried out as per the schedule given in the academic calendar. Any change in the given schedule is decided in the HoDs meeting in consultation with the IQAC coordinator. The learning outcomes of the students are assessed through various internal assessments like written tests, assignments, class seminars, peer team teaching, group discussion and quiz programmes. The external assessment is done by the university through the end semester examination. The marks obtained by the students in the internal and external assessments reveal the learning outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality

C. Any 2 of the above

initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Higher learning institutions play a crucial role in raising awareness on gender equality concerns. Equal representation of men and women will aid in eliminating restricting standards and enhancement of gender roles. Programs on gender sensitization helps the students in understanding gender related issues. The college has a vibrant and active Women Development Cell which organises programmes at regular intervals in order to spread awareness about gender issues.

Women empowerment is the key to build a future that we really want and it could be achieved through education. To empower the girl students and female staff of the college the Women Development Cell is constituted with female staff members. To deal with the grievances of girl students a separate cell in the name of Girl Students Grievances Cell is functioning in the college besides a common Students Grievances and Counseling Cell.

To ensure the safety of women, the college has 24 / 7 CCTV surveillance. Security guards are stationed at the college main entrance and a separate register is maintained to record the visit of strangers. The college also has an Anti -Ragging Committee for the safety of students of both genders.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT

- **Every day all the academic buildings and other surrounding area in the campus are cleaned and they separate out waste and dispose accordingly.**
- **Separate bins are kept to collect bio-degradable and non degradable waste.**

LIQUID WASTE MANAGEMENT

- **The waste water from RO plants and waste water from wash basins are directly used to water the plants and trees.**
- **The future vision of the college is to establish full-fledged sewage treatment plant for sewage treatment and recycling the same fully within the campus, thus achieving the goal of zero discharge campus.**

E WASTE MANAGEMENT

- **All the miscellaneous e-waste such as CDs, batteries, fluorescent bulbs, PCBs and electronic items are collected from every department and office and delivered for safe disposal.**
- **Useful parts of electronic gadgets like resistors, capacitors, inductors, transistors etc. have been removed from the gadgets for reuse in practical/projects.**

WATER RECYCLING SYSTEM

- **Rain water harvesting structures are constructed in suitable locations in the campus for the use of recharging the campus.**
- **The bore wells in the campus are replenished by an efficient rain water harvesting system.**
- **The Campus has 1 well and 2 bores wells to meet the annual consumption of water.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered**

    vehicles
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies

A. Any 4 or all of the above

of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

India is a country of a multi-ethnic culture where people belonging to religious, racial,cultural, and lingual identities live together harmoniously. Keeping this view in mind, the College fosters goodwill among the students to establish a harmonious and inclusive society. The students are encouraged to participate in various activities that would sensitize them towards cultural, regional, linguistic, racial, communal, and socioeconomic diversities. to maintain harmony and creates goodwill among students.

Most of the students taking admissions in the college are from the nearby places. The admission process is carried out as per the reservation policies of the Government of Tamil Nadu purely on merit. Enough care is taken for specific earmarked seats of each category to create an inclusive environment.

The NSS volunteers, to show regards to the armed forces for their services to the nation, celebrate Flag Day by collecting funds and it is handed over to the State NSS Cell for contribution to the Armed Forces. Thus, a sense of commitment towards nation, society, and responsibility towards humanity at large is instilled in the minds of the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college promotes learning with a holistic combination of rich values and richer traditions for the upliftment of the individual and the society as stated in its Vision. The institution strives to achieve excellence by infusing cultural, ethical, social, and human values in the students and staff. The College adopts the core constitutional values such as justice, equality, liberty, fraternity, unity, and integrity in its functioning that benefits every stakeholder.

On 26th January, 'Republic Day' is celebrated every year to commemorate the adoption of the constitution. The Flab hoisting ceremony and the events organised thereafter highlight the importance of constitution. The students and staff get to know their duties towards their motherland and also the rights provided to each individual by our constitution.

National Unity Day is observed on 31st October by the college to commemorate the birth anniversary of freedom fighter Sardar Vallabhbhai Patel. The students and staff take a pledge on National Unity to reaffirm the inherent strength and resilience in protecting the nation against threats to unity, integrity, and security.

On 7th December Flag Day is observed every year by collecting funds to be dedicated to the welfare of the Armed Forces personnel.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized   **A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is a land of festivals and cultural diversity. The college believes in celebrating events and festivals to withstand the cultural heritage. It is an integral part of learning to build strong cultural and universal beliefs in the learners.

The Women Development Cell of the college organises special events and conducts various competitionsin view of the Women's Day Celebrations.

28th February National Science Day is celebrated to memorialize the discovery of the "Raman Effect" which led the Indian Scientist Sir C.V.Raman win the Noble Prize in Physics in 1930.

National Unity Day was introduced by the government of India in 2014. The intent is to pay tribute to Sardar Vallabhbhai Patel, who was instrumental in keeping India united. It is celebrate on 31st October to withstand national unity and integration.

Go Green Objectives of the Practice To make the students and the society realise the importance of eco-friendly lifestyle is the main objective. In the recent days 'Go Green' has become a way of life.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice I Go Green Objectives of the Practice To make the students and the society realise the importance of eco-friendly lifestyle is the main objective. In the recent days 'Go Green' has become a way of life.

The Practice • Rain water harvesting • Waste management • Plastic free campus • Paperless Internal Communication System

Evidence of Success

Our institution is conscious of the environment and strives to keep its campus clean and green. Planting of saplings is our regular activity. Students come forward to plant saplings on special occasions like birthdays. There is a gardener to look after the plants and trees. There is a herbal garden which is maintained by the department of Botany.

Title of the Practice II Development of Employment Oriented Skills Objectives Economic prosperity through employment opportunity

The Practice Prominent Alumni of our college who are in government service share their rich experiences with the incumbent students in the coaching classes conducted by our institution for this specific purpose. Evidence of Success As the students are trained on the specific skills required for the competitive examinations, they face the examinations with confidence and come out with success.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Arulmigu Palaniandavar College of Arts and Culture is keen in promoting a set of values for constructing a better society entwined with individual prosperity. The focal point of the institutional vision is the upliftment of the individual and the society. The institution's actions are directed towards the excellence of the academically deserving and the economically weaker section of the society. The vision and mission is transformed into action that leads to our distinctiveness.

To cater to the needs of the student diversity, the institution offers multidisciplinaryprogrammes. The multi-disciplinary programmes offered by the institution help in delivering exceptional education to the deserving downtrodden students. The education tangled with skill development and human values inspires the students in creating a better society. The working methodology of the institution assures equal opportunities and sustainable development by preserving the cultural and traditional values.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Since the college is affiliated to Madurai Kamaraj University, it becomes mandatory that all thedepartments are required to implement the syllabus prescribed by the affiliated university. Framing aneffective curriculum to meet out the needs of the industry is crucial in curriculum design. The curriculum designed by the parent university is standardized with regular revisions and updations with special attention to practical training, skill development, recent trends, global relevance and research insight.The workload and time table is drawn with proficiency headed by the Principal and the Head of the Departments which efficiently arrays the segregation of the time for academic and cocurricular activities. The curriculum delivery is effectively done through lectures, by supplying study materials. Each Department formulates its own action plan, course plan, and teaching methods and discusses them among its faculty members.Use of ICT tools, audio-visual aids, student interactive sessions, peer team teaching, and group discussions are the multiple methods employed to make the classroom experience pertinent.Since the college is situated in a rural area and many of its students are the first generation degree holders, it becomes the prime concern of the institution to prepare its students come out colorfully with their degrees for a bright future.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://apcac.edu.in/QLM%201.1.4.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution adheres to the academic calendar for conduction of various academic activities includingthe continuous internal valuation system as per the guidelines of Madurai Kamaraj University. To ensure that the University curriculum is

followed in the best of the spirit, the college academic calendar is prepared with the active involvement of the Principal, IQAC, and Heads of various departments. As the college is affiliated to Madurai Kamaraj University, the academic calendar published by the university is taken into consideration while preparing the college academic calendar. Information regarding the commencement of term, end of term, commencement of internal examinations, commencement of end semester examination, and due for fee payment are specified in the academic calendar with dates. Though the dates provided are tentative, it facilitates the students to get prior information regarding them. However, any change in the dates of the continuous internal assessment is decided by the Principal and Heads in the Council meeting and the same will beinformed to students. The council of the college and the IQAC keep monitoring all the academic activities by conducting review meetings on regular basis to check the implementation and progress of activities as per the academic calendar.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://apcac.edu.in/QLM%201.1.5.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

34

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

34

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The syllabi designed and prescribed by the parent university integrate issues relevant to Gender,Environment, Human values and Professional Ethics into the curriculum. In addition to subject knowledge, the curriculum implemented ensures life -oriented education for personal as well as national building. Globally relevant issues and values are a part of the curriculum that aims at universal transformation.Value Education is a part of the syllabi which teaches them professional and moral ethics. The core values such as integrity, honesty, transparency, respect, responsibility, sportsmanship, respectfulness, loyalty, and discipline are taught to the students through such courses. Women's writing is a paper prescribed for UG and PG students of English Literature which focuses on gender equity, women's rights and women empowerment.

To make the learning more effective, various co-curricular activities are hosted with relevant to GenderEquity, Environmental Sustainability, Human Values and Professional Ethics. The Women Development Cell of the college organises gender sensitization programmes. The human and social values are instilled in the young minds by a series of co-curricular activities organised by NCC, NSS, YRC, and RRC. It becomes mandatory for a student to enroll himself in any one of the cell / club that instigates social work.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

94

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

288

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

889

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

602

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

It becomes an utmost responsibility of any institution to see the learning levels and capabilities of the students to cater to their particular and individual needs. Our institution has

an intake of students of various backgrounds such as social, regional, cultural and economical, hence the learning levels depends accordingly. We take special interest to find out the diversity of the learning ability of the students from the very beginning of their academic career.

New academic year begins with a bridge course which fills the gap of the students to get assimilated into the new environment and atmosphere. The course orients the new comers on how the college atmosphere is totally different from that of school.The interaction also helps in raising the confidence level of the students. The marks obtained by the students in the recent examination are taken into consideration to differentiate the slow learners and the advanced learners. Such classification aids in taking additional efforts to promote the learning ability of the studentand also in reducing the drop out ratio of the slow learners.

The academic progress and performance of all the students are conveyed to their parents at regular intervals by convening Parent – Teacher meeting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
16	1

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In Higher Learning Institutions, the students are the first and foremost stakeholders and to meet their needs, the college adapts student centric teaching learning process. The students

are inspired and motivated to participate in the teaching learning activities with greater spirits. The pedagogical methods followed by the institution are concerned to motivate the students to excel in their studies. To make the pedagogy student centric, the teachers adopt rubrics like group discussions, project works, quiz, peer teaching, field visits, seminars and writing research papers.

The Department of Indian Culture, History and Botany take their students for field visits to enhance theirexposure in the field. The department of Botany conducts Plant Exhibition to create awareness on ecological concern. The Department of Physics, Botany and Zoology have taken their students for Industrial visits for practical exposure and knowledge enrichment in the specific field.

Oral and written tests, assignments and project works are assigned to the students to improve problem solving techniques. Whenever and wherever required, the teachers employ various strategies in the teaching -learning process to enhance the conceptual knowledge and critical thinking of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Apart from traditional teaching methods such as lecturing, and chalk and talk method, our college uses innovative teachings methods with the effective use of ICT tools. The communication technology tools including the internet, wireless networks, computers and laptops, software, and media applications help the teachers and learners to access, store, retrieve, and transmit information in a digital form. Each department has a well-equipped classroom with an LCD projector. Moreover, every department has a laptop, PC, and printers for the use of staff and students. The college also has a Network Resource centre with 8 computers with state of art facilities. The ICT resources available in the college aid in making the teaching learning process effective.

There are endless possibilities with the integration of ICT in the education system. It develops qualityeducation and arouses interest and enthusiasm on the part of students. ICT can enhance the quality of education in several ways. Power Point Presentation is an effective ICT tool used by many of our teachers, during the lecturing session, to enable the students understand a concept clearly and precisely. Most of the Departments use PPT and multimedia to simplify the syllabus in a more meaningful way. T

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

140

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

144

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

79

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1558

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is the most basic requisite of teaching and learning process. The Principal conducts regular meetings with the members of the IQAC, Examination Committee, Head of the Departments to work out reforms in the evaluation method. The institutional internal evaluation system is decentralized in order to make it more transparent and objective. Besides the evaluating methods prescribed by the university such as Continuous Internal Assessments, Assignments, Seminar and Peer Team Teaching, the institution takes more steps to improvise the evaluating system by conducting group discussions, class tests, quiz, and interactive sessions.

The examination committee monitors and conducts internal examinations in the college. As per theguidelines of the parent university, the weightage for internal assessment is 25% and external assessment is75%. The course faculty / paper in charge who teaches a particular course prepares the internal questionpaper as per the guidelines of the parent university. The question papers thus prepared are submitted to theHoD for approval before conducting the exams.To achieve better results in the internal and external exams, question banks and study materials areprovided to the students. Parent-teacher meet is conducted at department levels and the performance of the students in internal assessment is discussed.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

As the institution is affiliated to Madurai Kamaraj University, all the examination related activities are carried out strictly adhering to the norms prescribed by the University. The fee prescribed by the university for theory and practical papers, cost of application, and fee for mark statement are clearly stated to the students through circular from the Principal. A student who has the minimum attendance requirement to appear for the end semester examination is permitted to pay the examination fee in the college office. Students who lack the minimum attendance requirement only by 10% are permitted to appear for the examination with a condonation fee while the rest are debarred. The students' attendance report is prepared

for every thirty days and submitted to the Principal.

Any malpractice during the university examination is referred to the Chief Superintendent by the hallinvigilator and the issue is dealt with the guidelines of the university. The answer script of the respective student who commits malpractice is sent to the university in a separate cover. Such students are summoned by the university to appear before the enquiry committee constituted by the COE. .

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College offers eleven UG and ten PG degree programmes. The syllabus for each programme is designed by the parent university with programme and course outcomes. Our teaching staff who are members of the Board of Studies in the university collaborate with other members of the board in syllabus framing. Opinion of the staff of various departments is taken into consideration and it is represented in the BoS meeting. Special meetings are conducted with the faculty of each department by the HoDs to discuss about any revision in the syllabus and to discuss about course outcomes. Knowing the outcomes of each course help the teachers in disseminating and applying knowledge and in developing innovative minds.

The students are clearly stated with the Programme outcomes at the time of admission to a specific programme. A one day orientation programme is organised for all the students admitted to first year UG and PG programmes during which the programme outcomes and course outcomes are made clear to the students by the respective Head of the Department and Course Faculty. At the beginning of every semester, the mentor / course faculty introduce the courses to the students with detailed descriptions of the course outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes and course outcomes are duly evaluated by the institution. To achieve excellence, efficient and effective implementation of the curriculum with an eye on the specific outcomes of a programme becomes crucial. The attainment of stated objectives and outcomes are measured through various continuous internal assessments like CIA, Assignments, Group Discussions, Seminars, Peer Team Teaching, and through the End Semester external assessment conducted by the parent university. These assessment criterions help in evaluating the skills and knowledge achieved by the students which is related to the course outcomes. To assess the teaching-learning outcomes the institution has developed a feedback system in which the students can provide their inputs of pros and corns of a particular programme. \\The college has a Student's Grievance Cell in which the students can come up with any kind of difficulty they face in attaining the outcomes. The institution deals with students grievances very deftly by preserving its confidentiality, while at the same time taking concrete steps for resolution. Our college also has a Career Counseling Cell and Placement Cell, which conducts workshops and seminars that guides the students to get appointments in various workplaces.

T

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

731

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Nil

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

21

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has taken various initiatives towards developing an ecosystem for innovations, sharing, andtransfer of knowledge. The college has constituted various committees to monitor and enhance the skills of both the staff and students in creation and sharing of knowledge. The Research Committee monitors and enhances the research activities through various programmes on recent trends in research. Five departments of our college are recognised research centres.. The college ensures a conducive environment for research innovations. The staff who take up funded projects are provided with all necessary facilities to carry out the research work. The Research Scholars and Post Graduate students are guided to accomplish innovations and encouraged to participate in various seminars and conferences

to exhibit, share, and gain innovative research ideas.

To promote technology enhanced learning the college has adequate infrastructure and ICT tools.Computing facility with internet is available to the students and staff. Sufficient ICT enabled classrooms, seminar hall, and an auditorium with state of art facility are available to conduct seminars, conferences, workshops, guest lectures, and symposia. The College management also allocates substantial financial support to organise events on knowledge sharing.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

18

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

38

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

o

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college trusts and gives importance in bringing out the best qualities inherent in the students through imparting value

education, to instil in them social responsibility, and encourage community participation. Considering this, the institution endeavours to inculcate in the students, the best way of being a responsible citizen through various extension activities.

The students and staff of our college participate in continuous voluntary activities to create awareness among the public and to sensitise the students to social issues. The regular engagement of students in cleaning the campus leads to a hygiene and healthy campus. Awareness programmes organised on cleanliness, green environment and tree plantation, ban of plastic / polythene bags, rain water harvesting and water management, waste management, and road safety help the local community in overcoming the challenges of sustainable growth. Our NCC cadets and NSS volunteers help the local community and the pilgrims in the Palani hill temple during festival seasons. Unnath Bharat Abhiyan of our college (C-36569) has adopted five nearby villages for identifying development challenges and evolves appropriate solutions for sustainable growth.

Students' participation in extension and outreach activities sensitise them to social issues and imbibe values of social responsibility that will make them better citizens.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

126

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate physical and updated academic facilities. Our management keeps augmentingthe infrastructure facilities to cater to the needs of the students enrolled and

programmes offered. The college has its imposing buildings scattered in a land area of 26.84 acres with a built up area of 11609.60 sq.mts. The College has 5 blocks with 58 class rooms to accommodate all departments and smoothen the teaching learning process. All the departments and class rooms are built up with proper light and ventilation. Moreover, all the class rooms are well furnished with bench, desks, fans and lights.

The college has 4 computer labs administrated and maintained by the Computer Science department. Thereare 110 desktop systems in these labs with advanced software. The college also has a generator facility to manage the power shutdown during working days. There are separate rooms for NCC, NSS, YRC, Red Cross and other welfare clubs. For safety and security purposes the college is kept under CCTV surveillance with fixed cameras at important spots. The college has a main play-ground with six lanes, measuring 138439.4 sq. ft. Enough ground area is provided for games like - Badminton, Basket Ball, Kabadi, Volley Ball, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has formed various committees to ensure effectiveness in carrying out various extra-curricular activities like Sports, Games, Yoga, and other cultural activities. The committees thus framed are Physical Education Committee, NSS Advisory Committee, Yoga and Annual Day Committee. The members of these committees instigate measures to establish and augment various facilities for extra-curricular activities.

The College has a huge auditorium with a seating capacity of 800 to organise and conduct various events like College Day, Graduation Day and academic events like Seminars and Conferences. The Auditorium has a spacious stage for performing cultural activities. The hall has a state of art facility with permanently fixed audio systems. A spacious dining hall, adjoining the auditorium, is used to serve lunch /dinner on

special occasions.

The Sport Advisory Committee and the in charges of Physical Education Department organise all the indoor and outdoor sports activities. The College has a main play ground with an area of 138439.4 sq. ft.

The college auditorium is used to train the students in Yoga and Meditation. Special events are organised every year on the International Yoga Day.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

17.18

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software : eGranthalaya

Our College library was established in 1963, since then library has made reliable progress in terms of gathering of books, periodicals, e-resources and services. The library is automated with latest ICT facilities and has a built in area of 2400 sq. ft. of main section and 1200 sq. ft. of reference and reading section. It is well equipped with 50744 text books, 4023 reference books 42 journals, 24 Magazines and 8 national level newspapers. The Integrated Library Management System eGranthalaya (Ver. 3.0), is a Digital Agenda for Automation and Networking of Government Libraries developed by National Informatics Centre (NIC), Government of India, for Government Libraries.

Quality Initiatives:

- **Library Orientation Programme for fresher.**
- **Periodical Book Exhibitions.**
- **NVDA Software for the visually impaired users to read the screen..**
- **Web links are provided to important Open access resources such as Reference desk, IndianAcademy of Science Journals, Directory of Open access books, and Directory of Open access Journals, List of Open Access Databases etc.**
- **Online links to the various MOOCs portals and guidance to take up online courses. InformationLiteracy Programmes on Internet Search & Online Application, Effective Web Usage, e-resources, Open access resources, etc. are conducted periodically.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.243

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

180

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our college has a well-established mechanism for upgrading and deploying information technology infrastructure. The college has 4 computer labs and these computers are made accessible to students to install the IT skill in them. Besides, a UGC Network Resource centre functions in the college Library with eight computers for the Staff and Students. Each Department has one ICT enabled classroom. Our college Shrine Hall has an LCD projector, screen and an auditorium with seating capacity of 800 persons. Seminars and conferences organised by various departments are conducted either in the Shrine Hall or in the Auditorium. Every Department has its own Desktop Computer Systems, Lap top, Printer with Scanner, and Photocopying machine for technical needs. All the departments are facilitated by the broadband facility to enhance their teaching-learning process.. UG and PG admissions are done through the Single Window Counselling system. Our library is automated and functions with a barcode system. The college campus is monitored by 34 CCTV cameras. The finance and accounts of the college are maintained with help of staff who are trained in the accounting software. The operations of the administration and finances are completely computerized.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

148

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution | **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7.51

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All the physical and supportive facilities are made available to all the students. The laboratories of variousscience departments are kept under the direct control of the respective HoD. Each department maintains a stock register of all the lab equipments. At the end of every academic year a stock verification of all the lab equipments is done and a detailed

report is submitted to the Head of the Institution duly forwarded by the HoD.

The College has a Library committee with the Librarian as the Coordinator. The Committee meets periodically to discuss the improvisation of existing system for maintenance and utilisation of library. Every year, the books, journals, and reference materials are stock verified by the verification officers appointed by the Principal and a detailed verification report is submitted.

All the physical facilities in the college, buildings, classrooms, and laboratories are maintained by the Civil Wing and Electricity Wing of the Palani Temple administration, as the college is run by the hill temple. The repair works, renovation works, augmentation of existing facilities and establishment of new facilities are all carried out by the Hill Temple with proper approval from the HR and CE Dept., Govt. of Tamil Nadu.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

982

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1536

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1536

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

68

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	[View File](#)
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution strongly believes in participative behavior of students for their holistic development. Primeroles are assigned to students in almost all associations of the college. Student office bearers are elected for departmental associations at UG and PG level. The office bearers of department associations take active participation in all the department activities. Each class has a student representative, unanimously selected by the students of the respective class.

The NSS units functioning in the college have student unit secretaries. The unit secretaries organise their unit members and serve as a medium to communicate information from superiors. The NCC basic parade and training for the new cadets is provided by the student administrators holding positions like Cadet Under Officer and Senior Under Officer under the guidance of the NCC Officer. Students play a vital role in all cultural and sports activities. The Physical Education department has representatives who aid in the organization and management of sports activities.

Various student clubs and cells like NCC, NSS, YRC, RRC, Eco Club, etc., of the college function with an objective to develop the students' qualities, character, courage, comradeship, discipline, leadership, secular outlook , spirit of adventure, sportsmanship and the ideal of selfless service.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college Alumni Association has recently been registered under the Societies Registration Act,1975-Serial number SRG / Palani / 3 / 2021. However, our college has a strong Alumni Association since its inception. Our Alumni Association comprises of many personalities including Professors, Teachers, Officers, Advocates and Businessmen. Our Alumni Association nurtures a strong bond between the alumni and the alma mater.

Each department has an astounding Alumni Association in which

the graduating students become members. Department level Alumni meet is conducted every year which creates a platform to share the success stories of the Alumni. It fosters beneficial interaction between the alumni and the current students. Our alumni provide opportunities to our final year students in their organizations and also leverage their contacts to provide opportunities in other organizations known to them. They also conduct training and interactive sessions to make the students employable. Eminent Alumni are invited to give motivational talks and are invited as resource persons for seminars and workshops. The Alumni of our college are true ambassadors who play a key role in bridging the gap between academia and the industry. Though our association is a recently registered one, it has rendered its service for many years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION:

Imparting Education towards excellence with a holistic combination of rich values and richer traditions in pursuit of knowledge and wisdom for the upliftment of the individual and the society.

MISSION:

We mould the students, with special focus on the academically and economically poor, towards achieving excellence in various fields by providing the best possible infrastructure and quality education through our philanthropic management and committed and dedicated faculty to infuse Cultural, Ethical, Social and Human Values.

The Vision and Mission of the College are in tune with the objectives of higher education. the distinctive characteristics in terms of providing quality education, social needs, cultural and traditional values, and futuristic vision are clearly stated in the institution's vision and mission. The policy statements and action plans are aligned towards attaining the mission. The policy statements are framed by involving all the stakeholders that would help in framing action plans for effective dissemination of the objectives stated in the vision and mission. The college ensures a collaborative working environment that contributes for the overall development of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Participative management is one of the core values of the college. Management Committee Members, Principal, Faculty, Non-teaching Staff, and Students take up key roles in participative management. The ideas, suggestions, and opinions put forth by all are duly considered and correlative actions are taken to include them in the operational procedures. The participative management helps the college in achieving excellence. Participative management is assured at various levels with the formation of various administrative and academic committees in which everyone who is a part of the institution involves in decision making and policy framing.

The College Management Committee meets periodically to discuss the progress of the institutionand future plans to be executed.

The Principal of the College has some functional autonomy as the head of the institution. He /she governs all the academic and administrative activities. The Principal regularly meets the HoDs and also convenes staff meeting periodically for effective implementation and dissemination of academic activities. The Principal frames various committees and assigns roles to members in the committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic planning system aids an institution to grow and develop. The strategic plans of the institution are laid down in consultation with various committees of the college and the management. To sustain excellence the college focuses on Providing Quality Education, Empowering Research Activities, Employability, Augmentation of Infrastructure Facilities, and Holistic Development of Students. The strategic / perspective plan is framed based on the said core values of the institution.

Deployment of the Strategic Plan

- Excelling in Teaching Learning Process through all possible means
- Organising Seminars, Conferences, Workshops, Guest Lectures and making the students interact with experts in the field
- Providing opportunities for the learners to improve their practical knowledge
- Competency Building for Faculty through FDPs, Workshops, and Industrial Trainings
- Mandatory Orientation and Refresher Programmes for Faculty t
- Centres for career advancement
- Use of innovative teaching methods to make the teachers aware of pedagogy
- Promotion of PG Departments into Research Centres
- Encouraging the faculty to present papers in seminars and

- conferences
- Special training programmes for NET / SET / Govt. Competitive Exams
- Increasing the number of ICT classrooms for ICT enhanced teaching learning
- Installation of energy efficient Solar power plant
- Encouraging active participation of students in extracurricular activities.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is a Government Aided Institution run by Arulmigu Dhandayuthapani Swami Thirukoil, Palani, under the aegis of HR & CE Admin Department, Govt. of Tamil Nadu. The college is affiliated to Madurai Kamaraj University, Madurai. The college has a Managing Committee for organised governance. The governing body has officials from the HR & CE Department, Govt. of Tamil Nadu in the position of President, Correspondent, and Secretary. The Principal, two senior faculty from the college, and a University Representative represent the governing body as members.

The College also has an internal council with the Principal as President and Heads of various departments as members. The college council meets regularly for internal decision making, policy framing, and for the dissemination of various academic activities.

As the college is a grant in aid institution, the college follows the service rules laid down by the Govt.of Tamil Nadu and the operational guidelines issued by the Directorate of Collegiate Education and Madurai Kamaraj University. The recruitment is done as per UGC norms and norms laid down by the Higher Education department, Govt. of Tamil Nadu. Every regular appointment is made with proper approval from the State Government, Parent University and College Managing Committee.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user inter faces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution makes sincere efforts to enhance and enrich the professional development of its teaching and non-teaching staff. Some of them are as follows: Staff members are deputed for Orientation and Refresher Courses as when they become due for it. Faculty development programs in various areas and subjects are regularly conducted in the Institution. The Institution regularly conducts seminars and conferences at the state / national / International level. At these seminars and conferences, the staff get an opportunity to interact with experts from different fields. Regular workshops are conducted to familiarise the teaching fraternity with any changes in syllabus or new developments in the field. Faculty members are encouraged to attend seminar and conferences. Experts from the industry and academia are called to address the staff. Faculty members those who are without Ph.D. are encouraged to register for doctoralresearch programme and they are sent to research

institutions under FIP scheme to complete their Ph.D. Monetary
incentives (as per UGC / TN Govt. norms) are provided to
teaching staff who complete their Ph.D. Faculty members are
encouraged to take up Minor and Major research projects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

53

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has performance based appraisal system for the assessment of teaching and non-teaching staff. The appraisal report is based on the annual performance of the employees on

the basis of their academic, research and other extra-curricular activities. It is also based upon his / her relation with the students, colleagues and administration. Performance appraisal system is implemented as per the guidelines from UGC. The faculty members fill the prescribed proforma for self-appraisal.The appraisal report of the faculty is submitted to the Principal through the respective Head of the department. Students' feedback is taken on an annual basis and staff members are given a summarized report of the feedback. All the non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where ever applicable), efficient organization and maintenance of documents and other technical abilities were analysed and examined and accordingly suitable changes, corrective actions and trainings are offered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Both the Internal and the External Audits are conducted at regular intervals / at specified periods. After the audit, the reports are sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits.

Internal Audit is done by the officials of the Hindu Religious and Charitable Endowments Department, Government of Tamil Nadu. All the vouchers are audited on regular basis. The auditor ensures that all payments are duly authorized.

External Audit is carried out by the officials of the Higher Education Department of Government of Tamil Nadu and by the Audit Wing of the Accountant General, Chennai. The institution did not come across with any major audit objection during the preceding years. This exhibits the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution mobilizes its funds received mainly from State government and University Grants Commission (UGC) and the Management (HR&CE) on various Heads of Expenditures of the Institution. Funds received from state government are spent on payment of salary to the permanent teaching and nonteaching staff of the Institution. Resource mobilization is also carried out through students' fees, interest on corpus funds, funding from alumni donors, UGC Grants etc. The Institution is under 2F and 12B as per UGC Act and is affiliated to Madurai Kamaraj University. So, the Institution receives grants from the UGC

for the development and maintenance of infrastructure, up gradation of the learning resources and research activities (including grants for Minor and Major Research Projects). Funds generated from above are principally used for maintenance and development of the Institution.

The optimum utilization of funds is ensured by the Institution and the utilization certificate for the funds received from UGC is duly submitted. The Management, Principal, and the IQAC monitor the mobilization of funds and make sure that the funds are spent for the purpose for which they have been allocated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college plays a significant role for overall development of the institution and framespolicies based on the vision, mission and objectives. The policies thus framed are put into action to maintain and enhance quality. The IQAC draws the perspective plan, prepares the academic calendar, oversees the support systems and infrastructure facilities, chalks out plans for promoting research, encourages the departments to conduct seminars / conferences / workshops / expert lectures, and initiates many other quality initiatives.

The Composition of IQAC is as per NAAC requirement and periodical meetings are held. The IQAC frames policies for institutionalising the quality assurance strategies keeping in view the changes required to foster the needs of the stakeholders and to meet the needs of the industry. A mandatory Induction Programme for the first year students is organised by the IQAC on the very first day of their college. In teaching learning, apart from lecturing, the teachers are advised to adopt different pedagogical approaches. To sustain quality, it is mandatory for each department to organise seminars / conferences / workshops / or other such initiatives every semester. To strengthen Alumni relationship, efforts have been made to register the Alumni association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC committed to improve the quality of teaching learning process. As a part of it, the academiccalendar is prepared based on the university calendar and circulated to all departments for follow up. The IQAC convenes a staff meeting at the beginning of every academic year to discuss the work plan andaction plan of the year. The Principal and IQAC Coordinator offer suggestions and receive opinions related to teaching learning enhancement.

The IQAC conducts periodical meetings with the Heads, Examination Committee, and various other developmental committees of the college for review purposes. The IQAC and the HoDs ensure that various activities such as syllabus completion, conduction of internal assessments, submission of assignments, and students' seminars are carried out as per the schedule given in the academic calendar. Any change in the given schedule is decided in the HoDs meeting in consultation with the IQAC coordinator. The learning outcomes of the students are assessed through various internal assessments like written tests, assignments, class seminars, peer team teaching, group discussion and quiz programmes. The external assessment is done by the university through the end semester examination. The marks obtained by the students in the internal and external assessments reveal the learning outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);	C. Any 2 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Higher learning institutions play a crucial role in raising awareness on gender equality concerns. Equal representation of men and women will aid in eliminating restricting standards and enhancement of gender roles. Programs on gender sensitization helps the students in understanding gender related issues. The college has a vibrant and active Women Development Cell which organises programmes at regular intervals in order to spread awareness about gender issues.

Women empowerment is the key to build a future that we really want and it could be achieved through education. To empower the girl students and female staff of the college the Women Development Cell is constituted with female staff members. To deal with the grievances of girl students a separate cell in the name of Girl Students Grievances Cell is functioning in the college besides a common Students Grievances and Counseling Cell.

To ensure the safety of women, the college has 24 / 7 CCTV

surveillance. Security guards are stationed at the college main entrance and a separate register is maintained to record the visit of strangers. The college also has an Anti -Ragging Committee for the safety of students of both genders.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SOLID WASTE MANAGEMENT

- **Every day all the academic buildings and other surrounding area in the campus are cleaned and they separate out waste and dispose accordingly.**
- **Separate bins are kept to collect bio-degradable and non degradable waste.**

LIQUID WASTE MANAGEMENT

- **The waste water from RO plants and waste water from wash basins are directly used to water the plants and trees.**

- The future vision of the college is to establish full-fledged sewage treatment plant for sewage treatment and recycling the same fully within the campus, thus achieving the goal of zero discharge campus.

E WASTE MANAGEMENT

- All the miscellaneous e-waste such as CDs, batteries, fluorescent bulbs, PCBs and electronic items are collected from every department and office and delivered for safe disposal.
- Useful parts of electronic gadgets like resistors, capacitors, inductors, transistors etc. have been removed from the gadgets for reuse in practical/projects.

WATER RECYCLING SYSTEM

- Rain water harvesting structures are constructed in suitable locations in the campus for the use of recharging the campus.
- The bore wells in the campus are replenished by an efficient rain water harvesting system.
- The Campus has 1 well and 2 bores wells to meet the annual consumption of water.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

India is a country of a multi-ethnic culture where people belonging to religious, racial,cultural, and lingual identities live together harmoniously. Keeping this view in mind, the College fosters goodwill among the students to establish a

harmonious and inclusive society. The students are encouraged to participate in various activities that would sensitize them towards cultural, regional, linguistic, racial, communal, and socioeconomic diversities. to maintain harmony and creates goodwill among students.

Most of the students taking admissions in the college are from the nearby places. The admission process is carried out as per the reservation policies of the Government of Tamil Nadu purely on merit. Enough care is taken for specific earmarked seats of each category to create an inclusive environment.

The NSS volunteers, to show regards to the armed forces for their services to the nation, celebrate Flag Day by collecting funds and it is handed over to the State NSS Cell for contribution to the Armed Forces. Thus, a sense of commitment towards nation, society, and responsibility towards humanity at large is instilled in the minds of the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college promotes learning with a holistic combination of rich values and richer traditions for the upliftment of the individual and the society as stated in its Vision. The institution strives to achieve excellence by infusing cultural, ethical, social, and human values in the students and staff. The College adopts the core constitutional values such as justice, equality, liberty, fraternity, unity, and integrity in its functioning that benefits every stakeholder.

On 26th January, 'Republic Day' is celebrated every year to commemorate the adoption of the constitution. The Flab hoisting ceremony and the events organised thereafter highlight the importance of constitution. The students and staff get to know their duties towards their motherland and also the rights provided to each individual by our constitution.

National Unity Day is observed on 31st October by the college to commemorate the birth anniversary of freedom fighter Sardar Vallabhbhai Patel. The students and staff take a pledge on National Unity to reaffirm the inherent strength and resilience in protecting the nation against threats to unity, integrity, and security.

On 7th December Flag Day is observed every year by collecting funds to be dedicated to the welfare of the Armed Forces personnel.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is a land of festivals and cultural diversity. The college believes in celebrating events and festivals to withstand the cultural heritage. It is an integral part of learning to build strong cultural and universal beliefs in the learners.

The Women Development Cell of the college organises special events and conducts various competitionsin view of the Women's Day Celebrations.

28th February National Science Day is celebrated to memorialize the discovery of the "Raman Effect"which led the Indian Scientist Sir C.V.Raman win the Noble Prize in Physics in 1930.

National Unity Day was introduced by the government of India in 2014. The intent is to pay tribute to Sardar Vallabhbhai Patel, who was instrumental in keeping India united. It is celebrate on 31st October to withstand national unity and integration.

Go Green Objectives of the Practice To make the students and the society realise the importance of eco-friendly lifestyle is the main objective. In the recent days 'Go Green' has become a way of life.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice I Go Green Objectives of the Practice To make the students and the society realise the importance of eco-friendly lifestyle is the main objective. In the recent days 'Go Green' has become a way of life.

The Practice • Rain water harvesting • Waste management • Plastic free campus • Paperless Internal Communication System

Evidence of Success

Our institution is conscious of the environment and strives to keep its campus clean and green. Planting of saplings is our regular activity. Students come forward to plant saplings on special occasions like birthdays. There is a gardener to look after the plants and trees. There is a herbal garden which is maintained by the department of Botany.

Title of the Practice II Development of Employment Oriented Skills Objectives Economic prosperity through employment opportunity

The Practice Prominent Alumni of our college who are in government service share their rich experiences with the incumbent students in the coaching classes conducted by our institution for this specific purpose. Evidence of Success As the students are trained on the specific skills required for the competitive examinations, they face the examinations with confidence and come out with success.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Arulmigu Palaniandavar College of Arts and Culture is keen in promoting a set of values for constructing a better society entwined with individual prosperity. The focal point of the institutional vision is the upliftment of the individual and the society. The institution's actions are directed towards the excellence of the academically deserving and the economically weaker section of the society. The vision and mission is transformed into action that leads to our distinctiveness.

To cater to the needs of the student diversity, the institution offers multidisciplinaryprogrammes. The multi-disciplinary programmes offered by the institution help in delivering exceptional education to the deserving downtrodden students. The education tangled with skill development and human values inspires the students in creating a better society. The working methodology of the institution assures equal opportunities and sustainable development by preserving the cultural and traditional values.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Nil